
FULBRIGHT AWARDS POLICY

This document is a supplement to the Liberal Arts policy on Development Leaves, External Fellowships, and Course Buyouts. It applies to awards from the Fulbright International Educational Exchange Program. Fulbright awards are important indicators for the Association of American Universities and can be very significant for the professional development of faculty members. The College of Liberal Arts is committed to supporting them, and will be guided by the principles and procedures below.

1. Fulbright awards are typically intended to cover the additional costs of travel and living abroad, rather than salary. For that reason, faculty winning Fulbright awards may be given partial salary support when levels of funding from Fulbright are lower than is required to take up the opportunity while retaining benefits at Texas A&M.
2. Faculty members are strongly encouraged to apply to Fulbright awards in parallel with applying for a Faculty Development Leave or Professional Development Leave.
3. In order to allow departments to plan ahead and the College to budget appropriately, individuals intending to seek support from the College of Liberal Arts must submit a letter of intent through their department head to the Office of the Dean before submitting the application to the Fulbright program. This letter of intent should contain details of:
 - the class of award sought (lecturing, research, or both)
 - the level of financial support applied for
 - the anticipated benefits to the applicant's research and teaching

Where possible, a copy of the application should be included. It is unlikely that there will be salary support in the absence of preapproval.

4. Letters of intent should be submitted at least six weeks before the Fulbright deadline, in order to permit review at the College level. Where possible this review will draw on advice from Fulbright scholars in the College.
5. Prospective applicants to Fulbright programs will be informed of the outcome of the review at least two weeks prior to the Fulbright deadline.
6. The College of Liberal Arts will pay a maximum of 50% of the applicant's salary for the period of the award, when the award is taken during the 9-month academic year. No salary support will be provided outside the academic year. If the award is only for part of an academic semester, modified duties will be assigned for the remainder of the semester.
7. Support from the College may be supplemented by other awards or funds external to Texas A&M University, but will be reduced by any amount provided by sources internal to the University.
8. This policy is effective from the 2013 application cycle.