Office of the Comptroller of the Currency

Financial Intern Program

Program Overview

The Office of the Comptroller of the Currency (OCC) is seeking a Financial Intern who has an interest in pursuing a career in the banking field. The OCC supervises the integrity of our national banks and thrifts, including the majority of the largest banks in the United States. Our culture strives to promote creative and innovative contributions by people in all positions and values and encourages diversity.  Join the OCC and experience an exciting and challenging career opportunity.

The Financial Intern Program prepares individuals for bank examiner positions by combining academic study in a business-related field with practical, paid work experience.

* Apply classroom knowledge in a work environment to explore potential careers at the OCC.
* Acquire professional work experience either full or part-time.
* Participate in progressive on-the-job assignments and formal training to learn basic procedures and practices used in the bank supervisory process.
* Assist seasoned bank examiners in performing a variety of tasks such as analyzing a bank’s earnings performance, reviewing mortgage or consumer loans, and determining compliance with fair lending laws and regulations.
* Prepare written conclusions, recommendation reports and memos, which are shared with bank executives and senior OCC examiners.

After the successful completion of the Financial Intern Program, and other educational requirements, students may be eligible for conversion to a permanent position as an Assistant National Bank Examiner.

The program is best suited for seniors and juniors moving into their senior year. Ideal candidates will have a graduation date in either December 2024 or May 2025 and be able to convert to full-time employment after graduation in January, May, or June 2025, respectively.

Eligibility Requirements

Applicants must be enrolled, or accepted for enrollment, as a degree seeking student in an accredited four-year college or university, graduate or professional school pursuing a baccalaureate, master’s or professional degree in accounting, banking, business administration, commercial or banking law, economics, finance or a closely related field of study;

AND

Maintain a full-time or half-time academic course load and meet all educational requirements throughout the internship period;

AND

Must be a U.S. Citizen or U.S. National.

Federal law requires verification of the identity and employment eligibility of all new hires in the U.S. As such, during the application submission, please ensure to indicate in your resume that you meet the requirement of being a U.S. Citizen.

Compensation

Type: Paid

Duration: Temporary / Seasonal

Annual Base Salary Range: $34,528.00 - $47,195.00 per year

Financial Interns will also be eligible to receive benefits.

Hiring Location

This position is based at the Houston, TX field office. The intern will work full-time during the summer months of 2024 and during academic breaks. Students may also qualify for academic credit while participating in the Financial Internship Program. Please contact your academic advisor for further information.

Although generally limited, some overnight travel may be required as interns will be traveling to banks across Houston, TX. Interns will be responsible for providing their own transportation to these work locations. The agency will provide reimbursement for mileage and all travel costs.

Conversion to Permanent Employment

Successful Financial Interns may be recommended for permanent employment to an Assistant National Bank Examiner position within 120 days after satisfactorily completing their college course requirements. Financial Interns must have completed 640 hours of career-related work prior to, or concurrent with, the completion of his or her educational requirements, and meet qualification requirements for conversion to an ANBE position. If the intern is converted to a permanent ANBE, the intern may be offered a duty-location other than the Houston, TX field office, subject to staffing needs at the time of conversion.

How to Apply

Applicants must submit a resume and an unofficial transcript (or proof of school enrollment on official school stationary), and a DD Form-214 if claiming veterans’ preference.  You may also submit a cover letter, but it is not required.

If an applicant accepts an internship, an *official* transcript will be required prior to appointment. Once accepted into the Financial Intern Program, you must sign a Participant Agreement which outlines the responsibilities of both the OCC and the intern, the work assignment schedule and class attendance, the performance evaluation procedures, and the requirements for appointment to a permanent position.

You can submit your resume and transcript via Handshake now through February 18, 2024, or send your application materials to [ANBERecruitment@occ.treas.gov](mailto:Roland.Chicoye@occ.treas.gov) by February 18, 2024. If submitting via email, please indicate on the subject line the location for consideration.

Equal Employment Opportunity Policy

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. If you require a reasonable accommodation for disability during any part of the application and hiring process, please contact Kelly Battista by phone at 202-649-6636 or by email at [Kelly.Battista@occ.treas.gov](mailto:Kelly.Battista@occ.treas.gov) OR Camille Dickerson by phone at 202-769-7473 or by email at [Camille.Dickerson@occ.treas.gov](mailto:Camille.Dickerson@occ.treas.gov). Treasury provides reasonable accommodation to applicants with disabilities on a case-by-case basis. You must contact us by 5:00 p.m. Eastern Time on the announcement's closing date to request accommodation. If you are deaf, hard of hearing, or have a speech disability, please dial 7-1-1 to access telecommunications relay services. Ms. Battista and Ms. Dickerson are not the points of contact for questions about the vacancy announcement.