

SPAN 485: Directed Studies

Guidelines and Criteria

In the Department of Hispanic Studies, SPAN 485 courses are special courses calling for individual work to meet specific needs of a specific student. The content of a SPAN 485 course should never be the same as one of the department's regularly taught upper division classes. A student wishing to enroll in a SPAN 485 must have a specific reason/justification for taking 485 hours rather than a regular course offering.

Requirements/Conditions to register:

1. Permission of the supervising faculty member
2. Approval of the Director of Undergraduate Studies or the Department Head
3. Limited use - may be repeated for a maximum of eight (8) credits

It should be further understood that:

1. Individual consultation and agreement between student and faculty will precede any formal written request.
2. There will be regular meetings between the student and the faculty supervisor as agreed upon at the beginning of the semester.
3. Although clock hours are not absolute, limiting or monitored, a general guideline is the expenditure of a minimum of 45 clock hours per semester hour of credit requested. This includes actual student faculty contact hours as well as the time a student spends doing individual research and writing.
4. Specific writing goals should be agreed upon and fulfilled to obtain a passing grade.

Please return a completed signed form to the Director of Undergraduate Studies in 205 Academic Building **at least two weeks prior to the** first day of **the** pre-registration period **corresponding to** the semester for which the course is requested.

**DEPARTMENT OF HISPANIC STUDIES
TEXAS A & M UNIVERSITY
SPAN 485: PROBLEMS
CONTRACT**

Date Submitted: _____ Student's Name: _____

Student's UIN: _____ Semester: (Fall, Spring, SSI, SSII) 202_____

Enrollment in SPAN 485, Section: _____ Number of credit hours: _____

Name of Instructor Supervising Independent Study: _____ (UIN _____)

Purpose/reason for the 485 Project (explain):

- a. Graduation requirement
- b. Degree plan in SPAN/HISP/INTS
- c. Other (full details)

Describe the 485 project (purpose/objective, content, requirements to be completed, including paper(s) to be written, research, readings, etc.) Attach a copy of the work outline.

Supervision of the project:

Criteria for determining grade:

I have read and understood the general directions on the first page of this application.

Student's signature

Date

Supervising Professor's signature

Director of Undergraduate Studies' signature

Department Head's signature

Distribution: Head, Supervising Professor, Student, Student's Departmental File