

DEGREE PLANNER FAQs

WHEN IS MY PLANNER DUE?

First of all, CHECK YOUR HOLDS. If you have a "Sophomore Degree Planner" hold on your record right now, then you must submit a degree planner before you will be allowed to register for summer and/or fall 2020 courses or make changes to your existing schedule.

BUT HOW DO I CHECK MY HOLDS? Go to the My Profile icon on your Howdy portal. Holds are listed at the top right corner of the page next to "Howdy Checklist" and "Registration Notices."

If you don't have a hold on your record, then your planner is due **September 30, 2020**.

HOW DO I COMPLETE MY DEGREE PLANNER?

You have several tools available at your disposal to make completion of your planner an easy process. For starters, I recommend using the Undergraduate Degree Planner Guide (PDF) and the Degree Planner FAQ on your Howdy portal on your My Record tab (bottom right of the page).

Another resource is the DEGREE PLANNER WORKSHEET that we created to match your degree evaluation. Begin by printing the worksheet that matches your degree type and generating your DEGREE EVALUATION, not your planner, in Howdy. Based on your degree evaluation, fill in which courses you have already completed and where they are counting on the first page of the worksheet. Using core.tamu.edu, fill in any missing spots in your core curriculum areas with courses that interest you. General electives can be filled with any coursework taken at A&M and almost all transfer credit. Please keep in mind that you are responsible for completing at least 36 hours of 300- and 400-level coursework (residency) at A&M to graduate. Don't forget to fill in your completed and planned residency coursework! When you have completed page 1, then you simply plug your planned courses in on page 2. When you have filled out page 2, then all you have to do is enter the courses exactly as they are, by semester, on your degree planner.

HOW DO I SUBMIT MY PLANNER?

Once you've added all of your planned undergraduate classes to your planner, go to the Degree Evaluation tab and scroll to the bottom of the page. You will see a button that will submit the planner to your advisor.

MY PLANNER SAYS "SELF-APPROVAL."

Great! That means you've done everything correctly and your planner doesn't require advisor review. You're all done and your hold will be lifted automatically when you submit your planner.

WHAT IF I HAVE COURSES THAT HAVEN'T BEEN APPLIED TOWARD MY DEGREE?

If you have transcripts that haven't been sent to TAMU but you know which classes you have credit for, then don't plan those courses. Instead, leave those areas blank on your degree planner and leave a note in the box next to the submission button. If you have courses in the Work Not Applied area on your degree evaluation that need to be applied toward your degree, then you need to schedule an appointment with an advisor to have those courses moved. In the meantime, don't plan other courses to fulfill areas you already have credit for. Again, please leave us a note in the comment box next to the submission button.

HOW LONG WILL IT TAKE TO GET MY PLANNER APPROVED?

Unless your planner qualifies for self-approval, an advisor has to go into the queue and manually approve your planner. We have over 2000 undergraduates, so I cannot tell you exactly when your planner will be approved. We are working diligently to get planners approved before preregistration begins, but it could be a few days after you submit it before your hold is lifted. Take care of your planner early and this won't be an issue for you.