



SPECIAL MAILING FORM
 (Mail to be Metered)

From: (Sender's Name)	
(Department)	Psychological and Brain Sciences
Billing Account Number:	02-241608-00000
Billing Account Name:	Psychology
Dept. Phone Number:	
Return Form To: (Name)	Nicole Thornton, Business Administrator I
(Department)	PSYC
(Mail Stop)	4235
Project Account Number:	N/A

- Please Send Attached mailing:
- 1st Class
 - Book Rate-Media Mail
 - Air Mail-International First Class
 - International Priority
 - Parcel Post
 - Library Rate
 - Nonprofit (Bulk Rate)
 - Insured (\$5000 maximum - Domestic Mail Only)
 - Registered Mail (Dollar Value)
 - Certified

Description of Mailing: (brochures, applications, bills, letters, flyers, etc.)

Number of Items Mailed:	Date Submitted for Mailing:	Charge for Mailing: (For Mail Service Use Only)
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Signature: