**APPENDIX B3: 64-Hour PhD Requirements and Program Benchmark Worksheet (Students entering program prior to Fall 2022)**

Student’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester and year of admission to the graduate program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Use this worksheet if:

* You are on the 64-credit-hour program (entered with a recent M.A. or M.S. in Sociology).
* If you are on the 96-credit-hour program, please use the worksheets found in Appendices B1 and B2.

Please keep in mind the following guidelines:

* No more than 12-credit hours of out-of-department courses can be counted towards the PhD program (out of all of the 64-credit hours).
* Theory courses (SOCI 611 and 615) and methods courses (SOCI 623, 631, and 624 or 604) should be completed during the first two years in the program.
* No more than 6 credit hours of Directed Studies (SOCI 685) can count for the 64-hour program.
* Starting in Fall 2022, SOCI 680 shifted from being a three-credit to one-credit class. The current worksheet is written with the assumption that you received three credits for SOCI 680 (prior to Fall 2022).

**DEGREE REQUIREMENTS**

**DOCTORAL REQUIRED COURSEWORK (21 HOURS)**

Note: Enter N/A if you have been formally exempted from taking a required course. Formal exemption requires a memo signed by the Graduate Advisor and Department Head. If exempt, you should, instead, take another elective course.

**Theory Courses (6 hours)**

SOCI 611: Classical Sociological Theory Semester completed \_\_\_\_\_

SOCI 615: Contemporary Sociology Theory Semester completed \_\_\_\_\_

**Methods Courses (9 hours)**

SOCI 623: Measurement of Sociological Parameters Semester completed \_\_\_\_\_

SOCI 631: Seminar in Sociological Research (Quantitative) Semester completed \_\_\_\_\_

SOCI 624: Qualitative Methodology Semester completed \_\_\_\_\_

 or SOCI 604: Comparative Historical Methods

**Professional Development Courses (6 hours)**

SOCI 680: Teaching Undergraduate Sociology Semester completed \_\_\_\_\_

SOCI 681: Professional Seminar in Sociology (0 hours) Semester completed \_\_\_\_\_

SOCI 682 Grant Writing for the Social Sciences Semester completed \_\_\_\_\_

 **OR**

SOCI 683 Professional Writing and Publication Semester completed \_\_\_\_\_

**MAJOR AND MINOR AREA COURSEWORK (21 HOURS)**

**Major Area Coursework Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (12 hours)**

Course #1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Course #2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Course #3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Course #4 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

**Minor Area Coursework Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (9 hours)**

Course #1 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Course #2 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Course #3 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

**DOCTORAL ELECTIVE COURSES (0-4 HOURS)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

**DOCTORAL RESEARCH HOURS (18-22 HOURS)**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Semester completed \_\_\_\_\_

Name of Ph.D. Committee Chair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ph.D. Committee Members (minimum 3 members, 1 outside department):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ph.D. Degree Program Plan Approved Semester completed \_\_\_\_\_

Completion of Preliminary Examinations Semester completed \_\_\_\_\_

Completion of Dissertation Proposal Semester completed \_\_\_\_\_

Completion of Dissertation Semester completed \_\_\_\_\_

**PROGRAM BENCHMARKS**

**YEAR #1**

Fall semester

Complete the following required coursework:

SOCI 600: Introduction to Sociological Data Analysis

SOCI 611: Classical Sociological Theory

SOCI 623: Measurement of Sociological Parameters

SOCI 681: Professional Seminar in Sociology

Spring semester

Complete the following coursework:

SOCI 615: Contemporary Sociology Theory

SOCI 631: Seminar in Sociological Research (Quantitative)

SOCI 681: Professional Seminar in Sociology

Complete a minimum of four required theory and/or methods courses

Select advisor and major

NOTE: Theory courses (SOCI 611 and SOCI 615) and methods courses (SOCI 600 and SOCI 631) may be taken either in Year #1 or Year #2, but they must be taken in sequence within the same academic year.

**YEAR #2**

By the end of Year #2, you should have:

Completed remaining required courses:

SOCI 631: Seminar in Sociological Research (Quantitative)

SOCI 624: Qualitative Methodology or SOCI 604: Comparative Historical Methods

SOCI 680: Teaching Undergraduate Sociology (1 hour)

Continue to take coursework for your major and minor

Met with your committee to plan Ph.D. Preliminary Examination

Presented a paper at a conference (e.g., regional, national, specialty) or a department brown bag

Completed a teaching workshop or similar teaching activity. This may include workshops available on campus.

Fall semester

Select committee members

Submit Degree Plan of Study with Graduate and Professional School

Spring semester

No specific benchmarks listed

**YEAR #3**

By the end of Year #3, you should have:

Submitted a single-authored article or two co-authored articles to peer-reviewed sociology journal(s).

Attended teaching activities at a professional conference or guest lectured in a faculty member’s class.

Fall semester

Complete coursework for major and minor

Complete preliminary examinations

Spring semester

Defend dissertation proposal

**YEAR #4**

By the end of Year #4, you should have:

Published a single-authored article or two co-authored articles in peer-reviewed sociology journal(s)

Taught a sociology course at a college or university.

Fall semester

Prepare to enter the job market

Prepare material for job applications

Prepare research job talk

Practice research job talk

Spring semester

Complete dissertation

Schedule final examination

Submit dissertation to Graduate & Professional School