



Department Heads Meeting

Tuesday, September 28, 2021 – 1:30 pm
via ZOOM

Agenda Items

1. Faculty Teaching Remotely and Spring Scheduling – Steve Oberhelman and Leroy Dorsey
 - a. There have been some changes to the flowcharts for faculty and staff if they are exposed to Covid or if they test positive or show symptoms. The new flowcharts are attached. It is important to keep checking the guidance on the [TAMU COVID webpage](#).

54 faculty have been given permission to teach remotely for up to 14 days. If anyone needs to teach longer, the faculty should get documentation from a medical provider and apply for sick leave; or a request is made to the provost.

Heads are encouraged to continue to use their best judgement. Only one faculty member across the entire college apparently is not following protocols. That reflects the good job that heads and faculty are doing.
 - b. If courses were pre-approved through the university’s curricular process for online or distance instruction prior to March 31, 2021, they can be taught that way in the spring.

Updates

- Approval of messaging via websites, etc. – Steve Oberhelman
All heads are asked to identify (email to Mandy Stark) a person who will approve any social media post, web stories, and the like before they are published. The new SAP calls for delegation of authority for approval of all communications down to the departmental level. This in no way affects a person’s personal social media pages and posts, although one must be careful not to imply that they are speaking on behalf of the university.
- MGT Report – Steve Oberhelman
Nothing new to report other than we anticipate the report being submitted next month. Anything now would be purely a matter of conjecture.
- New Admin Coordinator, Kathy Payne, for Associate Dean of Faculty

Reminders

- Travel – Kristine Brisco and Maria Escobar-Lemmon
- Advising Center Budget – Kristine Brisco
- Nominations due to the college October 4th for Associate Dean for Inclusive Excellence