



Department Heads Meeting

Tuesday, January 25, 2022 – 1:30 pm
via ZOOM

Agenda Items

1. COVID Guidance – Kristine Brisco and Steve Oberhelman
 - a. Faculty – if moving to online for covid be sure to cc deanlibarts@tamu.edu
 - b. Staff – option 1 vs option 2 – heads/supervisors have the authority to authorize short/temporary AWL due to covid, evaluate position to see if can work effectively from home, make sure supervisor is monitoring the work that is being done, if person is truly sick, they need to submit leave if they cannot work. If cannot work from home, contact Janet Kosh to make sure everyone is in compliance. Include documentation/email in personnel file.

2. Upcoming Moves and Realignment – Steve Oberhelman
 - a. College of Arts & Science to be located in the Academic bldg. – working out what units would be affected
 - b. Classrooms in ACAD for fall – awaiting confirmation from provost office

3. Revised Leave Policy – Maria Escobar-Lemmon
 - a. Attachments – proposed changes (section 3) and course buyouts (section 4)
 - b. List off AAU Highly Prestigious Awards indicators for membership
 - c. Let us know if we missed any fellowships

4. Other
 - a. When interviewing candidates, should be in person or virtual?
 - i. Up to the dept – just try to be consistent

For Your Information

- Principle Lecturer Rank Draft Document – Violet Johnson

Reminders

- DEI grant initiatives due January 31, 2022
- ACEs nominations due by 5:00 pm, February 4, 2022