

Department of Communication Professional Development Support
Call for Proposals
Department of Communication
Texas A & M University

Overview

The professional development program is designed to assist graduate students in the Department of Communication with the expenses related to their development as professionals. Students often incur expenses for conference travel, attending short courses/seminars/workshops during the summer or between long semesters at another institution, intensive language courses to develop research skills, and other similar activities. This program is intended to defray expenses related these high-impact opportunities with the expectation that doing so will aid in the student's development as scholar, researcher, teacher, and/or professional.

Support will be awarded on a competitive basis. The committee will consider funding requests of up to **\$1,500** for professional development related expenses. *Funds must be spent by July 15.* Reimbursement for activities that occurred in late summer will also be considered (submit receipts with itemized budget). Requests for research travel and expenses, however, will not be considered. Students may submit multiple proposals for different opportunities.

All proposal materials should be submitted as one pdf file via email to Silvia Martinez (smartinez1@tamu.edu) by Nov. 1. . (Round 1) or April 1 (Round 2) @ 12:00 p.m.

Late submissions will not be considered.

Eligibility:

Any graduate student admitted to a Department of Communication degree program who is in good standing is eligible to receive a Research Enhancement Grant.

Application Requirements

Applicants should submit the completed (typed) **Professional Development Application Form** along with the following items:

- Itemized Budget
- Current CV (no longer than 3 pages)

Review Criteria

The department seeks to fund activities that will produce significant results for a student's development as an academic professional and/or will enhance a student's job prospects.

Applications will be evaluated according to the following criteria:

- Significance and reputation of the program and/or development opportunity.
- Necessity of the activity for the student's professional development.
- Qualifications of the student to participate in the activity.
- Professional presentation, completeness, and clarity of submitted application.